

FILED FOR RECORD  
IN MY OFFICE  
AT 9:40 O'CLOCK A M

DEC 01 2023

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY R. Woodard DEPUTY

## MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 5<sup>TH</sup> DAY OF DECEMBER, 2023, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### **OPENING PRAYER.**

### **OPEN MEETING:**

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### **PERSONNEL**

- a. To record an increase in salary to \$18.11 per hour for Sean Howard, Detention Officer with the Panola County Sheriff's Department effective December 2, 2023.

### **ROAD & BRIDGE**

- a. None.

## **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of November, 2023.
- b. To approve and record 2023 Budget Amendment No. 15.
- c. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff Madison Hudnall.
- d. To record the Official Bond and Oath of Office for Panola County Reserve Deputy Constable, Precincts #1 & #4 Sarah Fields.
- e. To record Panola County Elections Information Security Policy, Panola County Elections Continuity of Operations Plan for Elections, Panola County Elections Incident Response Plan, and Panola County Elections Vendor Risk Management Policy for the Panola County Elections Office.
- f. To record Panola County 2023 Budget Jail Commissary.
- g. To record the Sabine River Authority of Texas Community Assistance GRANT Program Application Form for Panola County Sharpe-Field Airport.
- h. To record the Panola County Sexual Assault Response Team Report (SART) for December 1, 2023.

## **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): None.
5. To approve payment of current Panola County bills as submitted by the County Auditor.
6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
7. To review the County's Investment Policy and discuss and act upon adopting a Resolution regarding same.
8. To discuss and act upon adopting Order #2023-09 claiming an exemption from competitive bidding for Fiscal Year 2024 for medical treatment for various offenders housed in the Panola County Detention Center and for indigent residents who qualify pursuant to Texas Local Government Code, Section 262.024(a)(2) and (4).
9. To discuss and act upon adopting Order #2023-10 claiming an exemption from competitive bidding for Fiscal Year 2024 for electric power, gas, water, and other utility services.
10. To discuss and act upon adopting Order #2023-11 claiming exemption from competitive bidding and competitive proposal requirements for Fiscal Year 2024 for

food purchases for the Panola County Detention Center.

11. To discuss and act upon adopting Order #2023-12 designating a day of the week for regular meetings of the Commissioners' Court each month.
12. To discuss and act upon adopting Order #2023-13 with regards to committing fund balances in compliance with GASB-54.
13. To discuss and act upon approving a proposal from American Elevator Technologies for maintenance of the county elevators for a one (1) year period commencing January 1, 2024 for the elevator located in the Panola County Courthouse and the elevator located in the Panola County Judicial Center.
14. To discuss and act upon approving a proposal from Koetter Fire Protection for fire extinguisher services for a one (1) year period commencing January 1, 2024.
15. To discuss and act upon approving a proposal from American Filter Service for a one (1) year period commencing January 1, 2024.
- 16.. To discuss and act upon approving a proposal from Paladin Pest Management for pest control for the Courthouse, Panola County Judicial Center, Panola County Sheriff's Department, Probation Offices, Panola County Detention Center, 316 W. Sabine Annex Building; Panola County Road and Bridge Warehouse; and Panola County Airport for a one (1) year period commencing January 1, 2024.
17. To discuss and act upon approving a proposal from Koetter Fire Protection, L.L.C. for annual fire sprinkler system maintenance and inspection services for the Panola County Judicial Center and the Panola County Detention Center for a one (1) year period commencing January 1, 2024.
18. To discuss and act upon approving a proposal from Koetter Fire Protection, L.L.C., for the 2024 annual inspection and testing of fire alarm systems at the Panola County Courthouse, Panola County Judicial Center, Panola County Sheriff's Department and Panola County Detention Center.
19. To adopt payment schedule for election workers in elections supervised by Panola County including election judges, alternate election judges and election clerks for Fiscal Year 2024.
20. To appoint three (3) members to the Panola County Airport-Sharpe Field Advisory Board for two year terms commencing January 1, 2024.
21. To appoint three (3) members to the Panola County Emergency Services District No. 1 Board of Fire Commissioners for two year terms commencing January 1, 2024.
22. To discuss and act upon approving an Agreement between East Texas Open Door, Inc. and Panola County for services rendered for 2024.
23. To discuss and act upon transferring a 2022 Chevy Silverado, VIN #1GC4YME7XNF288430 from Panola County Fire Marshal to Panola County FM & Lateral.

24. To discuss and act upon approving a contract with East Texas Council of Governments (ETCOG) for Regional Evaluation Services for Juveniles.
25. To discuss and act upon approving a contract for management services to Gary R. Traylor & Associates, Inc., for execution of Contract No. CDV23-0438 between Panola County and the Texas Department of Agriculture (TDA) regarding the 2023 Texas Community Development Block Grant Program for water improvements.
26. To discuss and act upon rescinding the County votes by Resolutions for candidates for the Panola County Appraisal District's Board of Directors for the 2024-2025 term (voted on November 21<sup>st</sup> court meeting); and to submit nominations and votes for positions for the Panola County Appraisal District 2024-2025 Board of Directors.
27. To discuss and act upon authorizing the County Judge to publish Notice of Public Hearing for December 19, 2023 at 9:00 a.m. to lower speed limit on County Roads #216 & #217 to 30 m.p.h. pursuant to Section 251.152 of the V.T.C.A. Transportation Code.

**ADJOURNMENT**

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 1<sup>ST</sup> DAY OF DECEMBER, 2023 AT 9:40 O'CLOCK A.M.



Bobbie Davis  
 BOBBIE DAVIS, COUNTY CLERK  
 PANOLA COUNTY, TEXAS  
 By: Rhige Woodard, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 1<sup>ST</sup> DAY OF DECEMBER, 2023 AT 9:40 O'CLOCK A.M.



Bobbie Davis  
 BOBBIE DAVIS, COUNTY CLERK  
 PANOLA COUNTY, TEXAS  
 By: Rhige Woodard, Deputy